

# EMW-2020-GR-APP-00127

## Application Information

**Application Number:** EMW-2020-GR-APP-00127

**Funding Opportunity Name:** Fiscal Year (FY) 2020 Targeted Violence and Terrorism Prevention (TVTP) Program

**Funding Opportunity Number:** DHS-20-TTP-132-00-01

**Application Status:** Pending Review

## Applicant Information

**Legal Name:** DC Homeland Security and Emergency Management Agency

**Organization ID:** 432

**Type:** State governments

**Division:**

**Department:**

**EIN:** (b)(6)

**EIN Shared With Organizations:**

**DUNS:** 024716420

**DUNS 4:** 0000

**Congressional District:** Congressional District 98, DC

## Physical Address

**Address Line 1:** 2720 Martin Luther King Jr Avenue SE

**Address Line 2:** 2nd Floor

**City:** Washington

**State:** District Of Columbia

**Province:**

**Zip:** 20032-2601

**Country:** UNITED STATES

## Mailing Address

**Address Line 1:** 2720 Martin Luther King Jr Avenue SE

**Address Line 2:** 2nd Floor

**City:** Washington

**State:** District Of Columbia

**Province:**

**Zip:** 20032-2601

**Country:** UNITED STATES

## SF-424 Information

### Project Information

**Project Title:** DC TVTP Application 3 - Replication - Mobilization to Violence Training

**Program/Project Congressional Districts:** Congressional District 98, DC

**Proposed Start Date:** Thu Oct 01 00:00:00 GMT 2020

**Proposed End Date:** Fri Sep 30 00:00:00 GMT 2022

**Areas Affected by Project (Cities, Counties, States, etc.):** District of Columbia and National Capital Region Urban Area

## Estimated Funding

Funding Source	Estimated Funding (\$)
Federal Funding	\$150000
Applicant Funding	\$0
State Funding	\$0
Local Funding	\$0
Other Funding	\$0
Program Income Funding	\$0
<b>Total Funding</b>	<b>\$150000</b>

**Is application subject to review by state under the Executive Order 12373 process?** This application was made available to the State under the Executive Order 12372 Process for review.

**Is applicant delinquent on any federal debt?** false

## Contacts

Contact Name	Email	Primary Phone Number	Contact Types
Charles Madden	(b)(6)		Primary Contact
Tristan Reed			Secondary Contact
Christopher Rodriguez			Signatory Authority Authorized Official

## SF-424A

### Budget Information for Non-Construction Programs

**Grant Program:** Targeted Violence and Terrorism Prevention Grant Program

**CFDA Number:** 97.132

Budget Object Class	Amount
Personnel	\$0
Fringe Benefits	\$0
Travel	\$0
Equipment	\$0
Supplies	\$60000
Contractual	\$90000
Construction	\$0
Other	\$0
Indirect Charges	\$0
<b>Non-Federal Resources</b>	<b>Amount</b>
Applicant	\$0
State	\$0
Other	\$0
<b>Income</b>	<b>Amount</b>
Program Income	\$0

**How are you requesting to use this Program Income?** [\$budget.programIncomeType]

**Direct Charges Explanation:**

**Indirect Charges explanation:**

## Forecasted Cash Needs (Optional)

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Federal	\$15000	\$15000	\$25000	\$25000
Non-Federal	\$	\$	\$	\$

## Future Funding Periods (Years) (Optional)

First	Second	Third	Fourth
\$70000	\$	\$	\$

Remarks:

# SF-424C

## Budget Information for Construction Programs

## Assurances for Non-Construction Programs

Form not applicable? false

Signatory Authority Name: Christopher Rodriguez

Signed Date: Wed Jun 17 00:00:00 GMT 2020

Signatory Authority Title: HSEMA Director

## Certification Regarding Lobbying

Form not applicable? false

Signatory Authority Name: Christopher Rodriguez

Signed Date: Wed Jun 17 16:23:11 GMT 2020

Signatory Authority Title: HSEMA Director

## Disclosure of Lobbying Activities

Form not applicable? true

Signatory Authority Name: Christopher Rodriguez

Signed Date:

Signatory Authority Title:

## CERTIFICATION REGARDING LOBBYING

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### \* APPLICANT'S ORGANIZATION

District of Columbia

#### \* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Prefix: Dr.

\* First Name: Christopher

Middle Name:

\* Last Name: Rodriguez

Suffix:

\* Title: HSEMA Director

\* SIGNATURE: Charles Madden

\* DATE: 06/15/2020

## Application for Federal Assistance SF-424

\* 1. Type of Submission:

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

06/15/2020

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State: 06/15/2020

7. State Application Identifier:

8. APPLICANT INFORMATION:

\* a. Legal Name: District of Columbia

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

(b)(6)

\* c. Organizational DUNS:

0247164200000

d. Address:

\* Street1: 2720 Martin Luther King Jr. Ave, SE

Street2:

\* City: Washington

County/Parish:

\* State: DC: District of Columbia

Province:

\* Country: USA: UNITED STATES

\* Zip / Postal Code: 20032-2601

e. Organizational Unit:

Department Name:

HSEMA

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

\* First Name:

Charles

Middle Name:

\* Last Name: Madden

Suffix:

Title: Grants Bureau Chief

Organizational Affiliation:

Homeland Security and Emergency Management Agency

\* Telephone Number: (b)(6)

Fax Number:

\* Email: (b)(6)

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Department of Homeland Security - FEMA

### 11. Catalog of Federal Domestic Assistance Number:

97.132

CFDA Title:

Financial Assistance for Targeted Violence and Terrorism Prevention

### \* 12. Funding Opportunity Number:

DHS-20-TTP-132-00-01

\* Title:

Fiscal Year (FY) 2020 Targeted Violence and Terrorism Prevention (TVTP) Program

### 13. Competition Identification Number:

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

DC TVTP Application 3 - Replication - Mobilization to Violence Training

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="150,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="150,000.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: \* Signature of Authorized Representative:  \* Date Signed:

**District of Columbia Homeland Security and Emergency Management Agency  
National Capital Region Threat Intelligence Consortium (NTIC)  
2720 Martin Luther King Jr Ave SE, Washington, DC 20032**

**Replication Track**

**Objective 1: Strengthen societal resistance against the drivers of violent extremism and ensure broad awareness of the threat of targeted violence and terrorism.**

**Project Type 1: Training and Awareness Raising**

**Target award amount: \$150,000**

**Project Title: Mobilization to Violence Awareness Training (MVAT)**

**Project Abstract: The District of Columbia (DC) is an attractive target for a variety of extremist ideologies due to the myriad of symbolic targets here. The changing nature of our threat environment poses a challenge to interceding before violence. To combat this issue, NTIC is seeking to procure grant funding to develop and conduct Mobilization to Violence Awareness Training (MVAT) to at least 5,500 DC individuals involved in local law enforcement or community support—including faith-based institutions, schools, and higher education. The training would be based on DHS’s Law Enforcement Awareness Briefing (LAB) and supplemented with local context approved by the MVAT Task Force—composed of subject-matter experts and partners drawn from law enforcement and our community support network. This training will help our stakeholders draw the connection between federal priorities to the local nexus. The presentations would be designed to provide attendees practical and actionable guidelines to recognize and report concerning behavior before it escalates to violence. Trainings will be crafted for in person and virtual sessions.**



## 1. Needs Assessment

Findings from NTIC's 2020 annual threat assessment, indicate Homegrown Violent Extremists and Racially Motivated Violent Extremists pose a high threat to DC, with at least five arrests of either DC-residents or those who targeted DC in 2019. DC is an attractive target for extremists of all ideologies due to the myriad symbolic targets here. This grant will enable NTIC to develop and tailor Mobilization to Violence Awareness Training (MVAT), based on DHS's Law Enforcement Briefing (LAB), for our robust network of local law enforcement and community partners. We anticipate training an estimated 5,500 attendees associated with DC's Interfaith Preparedness Advisory Group (120 people), DC's Office of Unified Communications (100 people), DC's Metropolitan Police Department (3,500 people), DC Fire and EMS (200 people), DC Department of Corrections (1,000 people), DC's School Safety Alliance (50 people) and the National Capital Region University Consortium (500 people). The purpose of this training is to help our stakeholders understand, identify, and report concerning behavior before it escalates to violence. To our knowledge, these groups have received suspicious activity reporting (SARs) training but have not received training related to the mobilization of violence with a local nexus.

## 2. Program Design

- **Problem Statement:** In the last year, DHS, the FBI, and other federal entities have all warned about the growing risk of domestic terrorism and violence. More recently they have warned that COVID-19 is driving domestic actors to threaten violence, especially against government institutions. These developments put institutions, infrastructure, and individuals in DC at higher risk of becoming victims of extremist violence. The growing threat of extremist activity underscores the need to train local law enforcement and community partners to recognize indicators of potential violence and report suspicious actors and activities before violence occurs.
- **Program Goals and Objectives:**
  - Goals: The goal of this program is to empower our stakeholders with the tools, training, and information that will enable them to identify and report behavior that could be indicative of an individual or group mobilizing action to commit violence. DHS has long held that partners at the local level are its first line of defense for detection and protection. This program will help provide an outlet for DHS's efforts to increase societal awareness "about radicalization to all forms of violent extremism and mobilization to violence, including imparting knowledge of the threat environment, relevant risk factors and behavioral indicators, and increased bystander knowledge of available referral networks (i.e., what to do upon recognizing concerning behavior)."<sup>1</sup>

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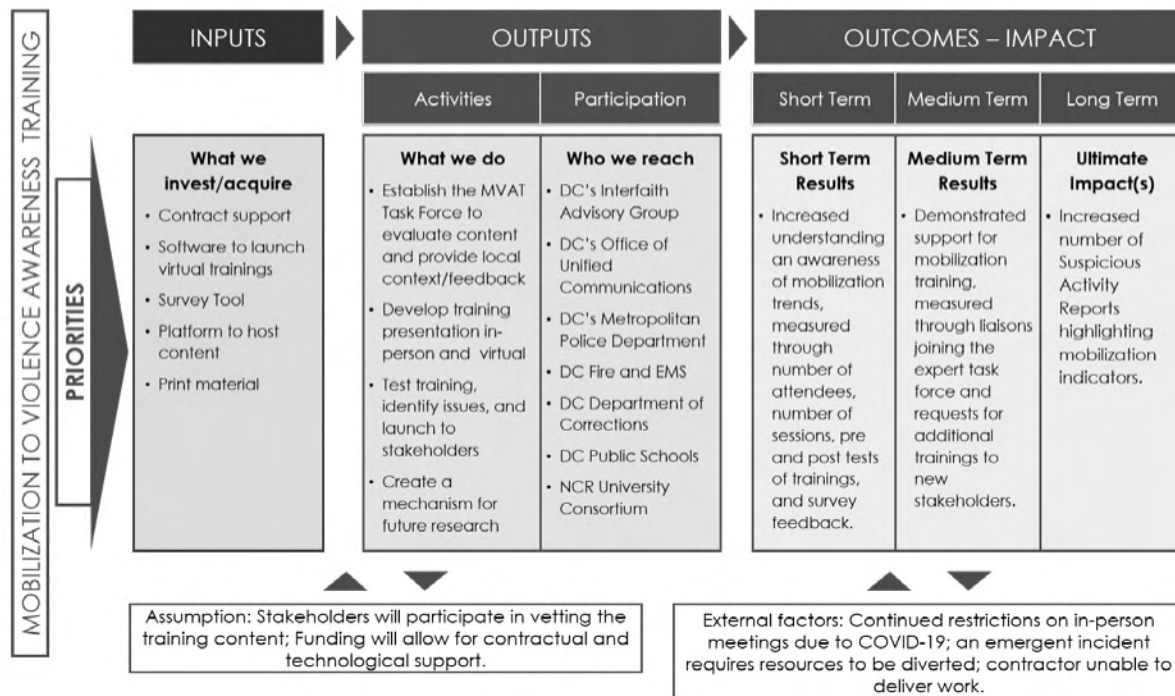
<sup>1</sup> [https://www.dhs.gov/sites/default/files/publications/19\\_0920\\_plcy\\_strategic-framework-counterterrorism-targeted-violence.pdf](https://www.dhs.gov/sites/default/files/publications/19_0920_plcy_strategic-framework-counterterrorism-targeted-violence.pdf)

- Objectives: In Q4 2020, NTIC will hire a project manager (contractor) who will stand up an MVAT Task Force of partners to review and revise DHS training material to meet local needs and develop a framework for in-person training. In Q1-Q3 2021, once the training program content is complete, an online/interactive platform will be identified to deliver training. In Q4 2021, NTIC will pilot in-person and virtual trainings with a small group of vetted partners for feedback. From Q1-Q3 2022, NTIC will conduct trainings for at least 5,500 partners. NTIC also will set up an education and feedback function in the fusion center to incorporate new research on radicalization and identify new avenues to deliver continuing education. In Q3 2022, NTIC will rotate in additional MVAT Task Force members to gather additional feedback for areas of training improvement.

- **Logic Model**

- Theory of Change: NTIC has established diverse and productive partnerships with local law enforcement entities and community entities that have supported initiatives to buy-down risk of targeted violence, and actively identify terrorist and criminal precursor activity in the District of Columbia. By investing more actively into these ongoing initiatives and assigning increased attention to the specific needs of our partners, NTIC will empower DC/regional stakeholders to enhance community awareness and reporting at the outset of extremist mobilization.

## LOGIC MODEL



3. **Organization and Key Personnel:** The project manager will be a contract position directly managed by Donell Harvin, NTIC Executive Director. The project manager will have technological, project management, and training design skills. The project manager will create and oversee the MVAT Task Force, as well as the design and implementation of the training. This individual will be responsible for operationalizing attendee feedback and leveraging the fusion center for new mobilization research to update content. Additionally, the project manager will work to develop standard operating procedures (SOPs) associated with each function. (See Appendix B for project manager position description.)
4. **Sustainability:** During the period of performance, the project manager will formalize the tools and framework necessary for the program to succeed after the period of performance. These tools include SOPs for managing the MVAT Task Force, leveraging the future research section of the fusion center, updating the content, and acquiring additional attendees. Upon the end of contractual services, the role of coordinating the project will be incorporated into a full-time employee's workload and under the oversight of an NTIC Center Manager. The manager will also identify a battle rhythm for hitting deadlines throughout the year.
5. **Budget Detail and Narrative:** NTIC will allocate \$60,000 for the development of training materials including website support and hosting, virtual presentation software, survey tool software, printing and production, trainer content, participant branding, and tailored enhancements to current SAR vetting/reporting platforms. Additionally, \$90,000 will be allocated for the role of project manager (contract support). This position will establish and manage the MVAT Task Force; manage the development/updates to the training curriculum; coordinate all reporting metrics; assess and implement future areas of improvement; and develop relevant SOPs.

Budget Category	Federal Request
Personnel	\$0
Fringe Benefits	\$0
Travel	\$0
Supplies	\$60,000
Contractual	\$90,000
Other	\$0
<i>Total Direct Costs</i>	\$0
Indirect Costs	\$0
<b>TOTAL PROJECT COSTS</b>	<b>\$150,000</b>

## **Appendices**

- A. Completed Implementation and Measurement Plan (IMP) Template**
- B. Resumes/CV of Key Personnel**
- C. Documentation of Commitment/Support**
- D. Letters of Recommendation (Optional)**

Appendix A: OTVTP Implementation & Measurement Plan

Organization Name	District of Columbia Homeland Security and Emergency Management Agency - National Capital Region Threat Intelligence Consortium (NTIC)
Project Title	Mobilization to Violence Training
Grant Number	DHS-20-TTP-132-00-01
Grant Implementation Period:	10/1/2020-9/30/2022
Reporting Period:	24 months

***Project Goal Statement***

The goal of this project is to provide training to local law enforcement entities and community partners in DC to raise awareness of radicalization indicators.

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**Target Population**

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- Interfaith Preparedness Advisory Group – 120 people
- DC Office of Unified Communications – 100 people
- DC's Metropolitan Police Department – 3,500
- DC Fire and EMS – 200 people
- DC Department of Corrections – 1,000 people
- School Safety Alliance – 50 people
- National Capital Region University Consortium – 500 people

**OUTCOME 1: Increase societal awareness of violent extremism and mobilization to violence.**

**OUTCOME 1 IMPLEMENTATION PLAN**

<b>Activity</b>	<b>Inputs/Resources</b>	<b>Time Frame</b>	<b>Anticipated Outputs</b>	<b>Progress Reporting</b>
Establish MVAT task force from liaison/SME representatives from each of the groups we intend to train, to effectively tailor the training to DC needs.	Project Manager (contractor) identified and hired; MVAT Task Force assembled; battle-plan for content creation approved	2020/Q4	Federal material refined to meet DC stakeholder needs; framework for training program developed	
Draft Training program and formats defined and developed and provided to select partners for feedback and revision.	Online/mobile content host identified, acquired; training video content storyboarded, training print material samples produced	2021/Q2 -Q3	Training program content completely developed, and online/interactive content hosted for necessary mobile use	
Host independent selective training to sector/industry specific audiences to identify any issues; drive select group of trainees to online/mobile content		2021/Q4	Quality assured content and framework for wide-scale training implementation; online/mobile implementation assessed, and feedback/testing mechanisms refined	
Training implemented across sectors/industries; Fusion Center establishes mobilization research team to develop content for future updates and improvements		2022/Q1 -Q3	Calendar of trainings developed and coordinated through fusion center; feedback collated; research and collection conducted on DC specific mobilization cases to enhance training, and develop modules for continued education	

Incorporate Mobilization training task force into annual liaison summit, develop breakout session to solicit wider input and feedback for future training improvements		2022/Q3	Identify future MVAT Task Force members; gather concrete feedback for areas of training improvement; establish timeframe and methods for incorporating updates and continued education	
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## OUTCOME 1 MEASUREMENT PLAN

<b>Outcome Indicator(s)</b>	<b>Data Collection Method and Timeframe</b>	<b>Results <i>(Complete for Progress Report Only)</i></b>
Increased awareness and understanding of the indicators representing mobilization toward violence and terrorism	<p>Number of trainings conducted (related to performance measure i. Number of training sessions conducted and number of participants, described by aggregated demographic information). Goal to reach around 5,500 people total: DC's Interfaith Preparedness Advisory Group (120 people), DC's Office of Unified Communications (100 people), DC's Metropolitan Police Department (3,500 people), DC Fire and EMS (200 people), DC Department of Corrections (1,000 people), DC's School Safety Alliance (50 people) and the National Capital Region University Consortium (500 people).</p> <p>Pre and post tests provided for both in-person and online/mobile training—2021 Q1-Q4 (related to performance measure ii. Evidence indicating whether awareness has been raised (e.g., survey (including pre- and post-briefing), focus group, post briefing test, online completion rates).</p>	
Demonstrated support for mobilization training by liaisons and broader communities of interest	Book of business generated by liaison hosted/sponsored training requests and increased participation on the MVAT Task Force.	
Increased reporting of mobilization indicators through the SAR program	An increased representation of mobilization indicators captured through established SAR processes	

## RISK MANAGEMENT PLAN

<b>Risk Identified</b>	<b>Likelihood of Risk Occurring</b> (low/medium/high)	<b>Risk Analysis</b>  (brief assessment of the impact the identified risk could/would have on the project)	<b>Risk Management Plan</b>  (plan to minimize the impact that the risk presents to the project and adjustments to be made if the risk transpires)
Continued restrictions on in-person meetings due to COVID-19	Medium	NTIC would be unable to deliver the training in-person to identified groups.	NTIC will deliver this presentation in a webinar form, to avoid in-person gatherings.
An emergent incident, like a hurricane or a second wave of COVID-19 disrupt the training	Medium	NTIC would divert all full-time employee resources to support the Homeland Security and Emergency Management Agency during the crisis.	NTIC would rely on the chosen contractor to advance the project as much as possible, dependent on available stakeholders to help vet the content.
The contractor is unable to deliver the work	Low	NTIC would be unable to rely on the contractor to complete the project.	NTIC would shift a full-time employee into the role of coordinating the project.



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of the Freedom of Information and Privacy Act

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of the Freedom of Information and Privacy Act

## **MVAT Project Manager Description**

### **MAJOR DUTIES**

This position will manage the Mobilization to Violence Awareness Training in its entirety.

- Identify relevant partners to join the MVAT Task Force and gather relevant content suggestions.
- Obtain DHS Law Enforcement Awareness Briefing and with the help of NTIC Subject Matter Experts and MVAT Task Force suggestions, incorporate local examples and context.
- Deconflict training amongst MVAT Task Force partners for feedback and evaluation.
- Identify and procure software solutions for virtual trainings and survey tool.
- Identify a trusted partner to receive a pilot training and provide feedback. Incorporate feedback into training.
- Work with stakeholder points of contact to schedule trainings.
- Conduct trainings and teach NTIC intelligence analysts how to present the training.
- Record all metrics associated with the grant – including number of trainings, number of attendees, pre/post survey results, feedback, etc.
- Identify a mechanism for record collection to be stored.
- Identify new stakeholders for training.
- Write SOPs to create institutional knowledge related to managing the MVAT Task Force and updating content.
- Incorporate attendee feedback to refine training.
- Solicit feedback from additional members of the MVAT Task Force.

### **KNOWLEDGE REQUIRED BY THE POSITION**

Familiarity and work experience with intelligence and analysis as they relate to law enforcement, counterterrorism, fire/emergency medical services, emergency management, critical infrastructure protection, public health, and/or cyber security.

Demonstrated ability to research, synthesizes, and analyzes large amounts of data from diverse, sometimes conflicting, sources of information.

Ability to work cross-programmatically in a team environment. Ability to build and maintain effective working relationships with a variety of partners from disparate disciplines.

Excellent oral and written communication skills to understand and articulate customer/stakeholder information needs, as well as anticipate and proactively address unarticulated information needs, with an appropriate level of guidance.

Experience in training design and implementation.

### **EDUCATION**

A Bachelor of Arts or Bachelor of Science is required. A degree related to terrorism/counterterrorism, critical infrastructure protection, fire/emergency medical services, emergency management, public health, cyber security, or law enforcement is beneficial.

## SUPERVISORY CONTROLS

Works under supervision of the Fusion Center Executive Director, who establish objectives and develops deadlines, projects, and assignments and assist the incumbent with unusual situations that do not have clear precedents. The incumbent is responsible for independently carrying out assignments, resolving standard issues in accordance with personal initiative in accordance with experience, instructions, regulations, and training. Exercises knowledge and judgment in determining which method and techniques are to be used and issues that appear controversial are brought to the attention of the supervisor.

Completed work is reviewed for feasibility, compatibility with other work, and effectiveness in meeting requirements or expected results.

## GUIDELINES

Guidelines include applicable memoranda of understanding between FBI and participating agencies; applicable Department of Homeland Security Guidelines and Criminal Intelligence Systems, Operating Policies (28 CFR Part 23); and applicable fusion center guidelines and operating policies. Guidelines may be broadly stated and/or lack specificity and require considerable interpretation.

## PHYSICAL DEMANDS

The work is sedentary. Some walking and travel away from the work site is required. No special physical effort or ability is required to perform the work.

## WORK ENVIRONMENT

The work is performed in an office environment, conference room, and similar settings. Common sense safety precautions are observed. There may be intermittent exposure to varied weather conditions when traveling.

**Appendix C:**  
**Letters of**  
**Support**



GOVERNMENT OF THE  
DISTRICT OF COLUMBIA  
**MURIEL BOWSER, MAYOR**

John A. Wilson Building | 1350 Pennsylvania Ave, NW, Suite 300 | Washington, DC 20004

Monday, June 15, 2020

Dear National Capital Region Threat Intelligence Consortium:

Mayor's Office of Religious Affairs (MORA) lends support to the NTIC's application for grant funding under DHS's FY2020 Targeted Violence and Prevention Program to create and deliver a Mobilization to Violence Training course (MVAT). This training would be immediately relevant for interfaith members and the congregations they represent.

The Interfaith Preparedness & Advisory Group is a joint effort between the Mayor's Office of Religious Affairs (MORA), the Metropolitan Police Department of the District of Columbia (MPD), and the Homeland Security and Emergency Management Agency (HSEMA) to encourage dialogue with the District's faith-based organizations (FBOs) in order to enhance preparedness for all types of hazards. At HSEMA, IPAG will be managed by the Office of Public Affairs and the Division of Homeland Security and Preparedness (HSP). HSEMA will facilitate content for quarterly meetings and share and disseminate information relevant to faith-based communities.

A Mobilization to Violence training would enable our members to recognize indicators of potential violence and plan our response to such a situation in the form of reporting.

Respectfully,

(b)(6)

Thomas L. Bowen  
Director, Mayor's Office of Religious Affairs

